Table of Contents

Certified Concrete Technician Program Instructors				
Certified Concrete Technician Training Course Agenda				
Certified Concrete Technician Procedures and Policies Manual				
Chapter One Introduction				
Symbols	1-2			
Rounding	1-3			
Volumetrics	1-5			
Rate of Evaporation.	1-5			
Chapter Two Materials				
Aggregates	2-1			
Requirements				
Certified Aggregate Producer Program (CAPP)				
Fine Aggregate Gradation				
Fineness Modulus				
Coarse Aggregate Gradation				
Mixture Gradation				
Particle Shape and Surface Texture				
Specific Gravity				
Absorption and Surface Moisture				
Portland Cements.	2-8			
Requirements				
Portland Cement Types				
Admixtures	2-10			
Mineral Admixtures				
Chemical Admixtures				
Chapter Three Mix Design and Proportioning				
Mix Design.	3-1			
Mixing Proportioning	3-2			
Instructions for Page 1 of Worksheets				
Linear Equation of Unit Weight vs. Air Content	3-5			
Instructions for Page 2 of Worksheets				
Threshold For Maximum Allowable Water/Cementitious Ratio Instructions for Page 3 of Worksheets	3-10			
Department Concurrence of Mix Design	3_13			

Chapter Four -- Trial Batch Demonstration

Purpose	. 4-1
Preparation	. 4-1
Procedure	. 4-2
Aggregate Properties	
Concrete Batching and Mixing	
Concrete Testing	
Chapter Five Field Operations	
Concrete Plants	. 5-1
Ready-Mix Plants	
Central Mix Plants	
Batching	5-4
Aggregates	
Cement	
Fly Ash or GGBFS	
Water	
Admixtures	
Mixing and Transporting	. 5-6
Stationery Mixers	
Truck Mixers	
Pumping	5-8
Requirements	
Causes of Air Increase	
Causes of Air Loss	
Controlling Air Content	
Curing	5-13
Requirements	
Evaporation Rate	
Chapter Six Quality Assurance	
Chapter Six Quality Historianee	
Sublots and Lots	6-1
Random Sampling	
Random Numbers	
Sample Location	
Sampling Procedure	
Acceptance Testing	. 6-12
Air Content and Unit Weight	. 012
Compressive Strength	
Slump	
Pay Factors	6-13
Quality Assurance Adjustment	
Appeals	
Air Content Appeal for Sublot	. 0-10
Compressive Strength Appeal for Sublot	
Failed Materials	6-17
I WIIOG ITIMOTIMID	

Chapter Seven -- Quality Control

Contractor Personnel	7-1
QCP Manager	
QCP Site Manager	
Certified Concrete Technician	
Facilities and Testing Equipment	7-2
Process Control of Aggregates	7-3
Gradation	
Water Absorption	
Bulk Specific Gravity (SSD)	
Process Control of Concrete	7-3
Slump	
Air Content and Unit Weight	
Water/Cementitious Ratio	
Compressive Strength	
Process Control of Reinforcing Steel	7-4
Response to Test Results	
Slump	
Water Absorption	
Bulk Specific Gravity (SSD)	
Unit Weight	
Water/Cementitious Ratio	
Air Content	
Documentation	7-6
Quality Control Plan.	7-7
QCP Approval	
QCP Addenda	
(

Appendix A

Indiana Test Methods

207	Sampling Stockpiled Aggregates
401	High Pressure Air Content of Hardened Portland Cement Concrete
403	Water - Cementitious Ratio
405	Portland Cement Concrete Plant Inspection
802	Random Sampling
803	Contractor Quality Control Plans

Appendix B

AASHTO Test Methods

T 11	Materials Finer than 75 μm (No. 200) Sieve in Mineral Aggregates by Washing
T 19	Unit Weight and Voids in Aggregate
T 22	Compressive Strength of Cylindrical Concrete Specimens
T 23	Making and Curing Concrete Test Specimens in the Field
T 24	Obtaining and Testing Drilled Cores and Sawed Beams of Concrete
T 27	Sieve Analysis of Fine and Coarse Aggregate
T 84	Specific Gravity and Absorption of Fine Aggregate
T 85	Specific Gravity and Absorption of Coarse Aggregate
Т 97	Flexural Strength of Concrete (Using Simple Beam with Third-Point Loading)
T 119	Slump of Hydraulic Cement Concrete
T 121	Mass per Cubic Meter (Cubic Foot), Yield, and Air Content (Gravimetric) of Concrete
T 141	Sampling Freshly Mixed Concrete
T 152	Air Content of Freshly Mixed Concrete by the Pressure Method
T 196	Air Concrete of Freshly Mixed Concrete by the Volumetric Method
T 231	Capping Cylindrical Concrete Specimens
T 248	Reducing Samples of Aggregate to Testing Size
T 255	Total Moisture Content by Aggregate by Drying
Т 277	Electrical Indication of Concrete's Ability to Resist Chloride ion Penetration

Appendix C

Testing and Calibration Procedures

Testing

AASHTO T 22 Compressive Strength of Cylindrical Concrete

Specimens

AASHTO T 23 Making and Curing Concrete Test Specimens in the

Field

AASHTO T 97 Flexural Strength of Concrete

AASHTO T 119 Slump of Hydraulic Cement Concrete

AASHTO T 121 Unit Mass (Weight) of Concrete

AASHTO T152 Air Content of Freshly Mixed Concrete by the

Pressure Method (Type B)

AASHTO T 196 Air Content of Freshly Mixed Concrete by the

Volumetric Method

Calibration

ITM 902 Verifying Sieves

ITM 909 Verifying Thermometers

ITM 910 Verifying Balances

ITM 911 Verifying Slump Cones

AASHTO T 121 Verifying and Calibrating Unit Weight Measures

AASHTO T 152 & T 121 Calibrating Type B Pressure Air Meters for Air

Content & Unit Weight

AASHTO T 196 Calibrating Volumetric Air Meters

Appendix D

Forms

Quality Control Plan Checklist

English

Mix Design & Proportioning QC/QA Superstructure Concrete

CMD Linear Equation

Threshold Linear Equation

Trial Batch Demonstration

Superstructure Concrete Analysis for Quality Assurance

Random Sampling Locations for QC/QA Superstructure Concrete

Metric

Mix Design & Proportioning QC/QA Superstructure Concrete

CMD Linear Equation

Threshold Linear Equation

Trial Batch Demonstration

Superstructure Concrete Analysis for Quality Assurance

Random Sampling Locations for QC/QA Superstructure Concrete